

FAST TRACK PAYMENT CATEGORIES

CATEGORY	DESCRIPTION	REQUIRED DOCUMENTATION
Miscellaneous Under \$3,500 ICO 8999	<ul style="list-style-type: none"> Independent Contractor services Contractor will perform services without retention of intellectual property rights 	<ul style="list-style-type: none"> Questionnaire (Part I) W-9 with SSN or EIN Invoice(s)
Miscellaneous \$3,500 or more ICO 8993		<ul style="list-style-type: none"> Questionnaire (Part I & II) Signed IC Contract W-9 with EIN Invoice(s)
Performers/ Presenters Under \$3,500 ICO 8000	<ul style="list-style-type: none"> Actors, musicians, models, voice talent, entertainers, performers, disc jockeys, and other talent for live or recorded performances/broadcast productions (contractor will perform services without retention of intellectual property rights) Presenters, speakers, lecturers, guest instructors, choreographers, symposium/colloquium/practicum presenters, or presenters receiving honorariums 	<ul style="list-style-type: none"> Questionnaire (Part I) W-9 with SSN or EIN Invoice(s)
Performers/ Presenters \$3,500 or more ICO 8997		<ul style="list-style-type: none"> Questionnaire (Part I & II) Signed IC Contract W-9 with SSN or EIN Invoice(s)
Competition Officiating ICO 8998	<ul style="list-style-type: none"> Competition or venue officials, judges, adjudicators, or referees 	<ul style="list-style-type: none"> W-9 with SSN or EIN Invoice(s)
Reviewers ICO 8992	<ul style="list-style-type: none"> External or peer reviewers 	<ul style="list-style-type: none"> W-9 with SSN or EIN Invoice(s)
Student Teacher Supervision ICO 8996	<ul style="list-style-type: none"> Supervision of student teachers by school district personnel and students in foreign countries 	<ul style="list-style-type: none"> W-9 with SSN or EIN
Research Administration Office Under \$3,500 ICO 8994	<ul style="list-style-type: none"> Researchers and consultants under the auspices of ORCA (Office of Research and Creative Activities). Typically used for R accounts. 	<ul style="list-style-type: none"> Questionnaire (Part I) W-9 with SSN or EIN Invoice(s)
Research Administration Office \$3,500 or more ICO 8994		<ul style="list-style-type: none"> Questionnaire (Part I & II) Signed IC Contract W-9 with EIN Invoice(s)

The following categories are for services, however, they are excluded from needing pre-approval from Compensation:

CATEGORIES	DESCRIPTION
Visa Applications ICO 8990	<ul style="list-style-type: none"> • Non-governmental services associated with travel visa applications
Retreat Functions RET 8989	<ul style="list-style-type: none"> • Off-campus retreat functions, including facilities and services. Check with Purchasing for existing contracts.
Legal Fees LAW 8111	<ul style="list-style-type: none"> • Legal fees paid to attorneys; if paying an individual, contact Compensation
Lab Analysis LAB 8734	<ul style="list-style-type: none"> • Laboratory or chemical analysis, use p-card on transactions up to \$2,500
Medical MED 8099	<ul style="list-style-type: none"> • Medical/health care payments over \$2,500 or where the vendor will not accept a p-card
Barlow Endowment Grants BAR 6012	<ul style="list-style-type: none"> • For Barlow Endowment Grants, cash prizes and awards for services performed by a non-employee (considered a 1099-IC); for other prizes and awards use AWD 6999
Real Estate Appraisal ICO 8911	<ul style="list-style-type: none"> • Fees charged to appraise value of real estate property