



Exemption Certificate for Religious and Charitable Purchases (Sales, Use, Tourism and Motor Vehicle Rental Tax)

Name of business or institution claiming exemption (purchaser) Brigham Young University		Telephone number (801) 422-4703	
Street address A-153 ASB	City Provo	State UT	ZIP Code 84602-1128
Authorized signature 	Name (please print) Rebecca A. Harrison	Title Director Regulatory Accounting	
Name of Seller or Supplier:		Date	
Sales Tax License Number: 11691946-003-STC		Required for all exemptions marked with an asterisk (*)	

The person signing this certificate **MUST** check the applicable box showing the basis for which the exemption is being claimed.

Email questions to taxmaster@utah.gov. You may also write or visit the Tax Commission at 210 N 1950 W, Salt Lake City, UT 84134, or call 801-297-2200 or toll free 1-800-662-4335.

DO NOT SEND THIS CERTIFICATE TO THE TAX COMMISSION
Keep it with your records in case of an audit.

Religious or Charitable Institution

I certify the tangible personal property or services purchased will be used or consumed for essential religious or charitable purposes. **This exemption can only be used on purchases totaling \$1,000 or more, unless the sale is pursuant to a contract between the seller and purchaser.**

Construction Materials Purchased for Religious and Charitable Organizations

I certify the construction materials are purchased on behalf of a religious or charitable organization and that they will be installed or converted into real property owned by the religious or charitable organization.

Name of religious or charitable organization:

Name of project: _____

To be valid this certificate must be filled in completely, including a check mark in the proper box.

* **Purchaser must provide sales tax license number in the header at the top of the page.**

SELLER: Keep this certificate on file since it must be available for audit review.

PURCHASER: You must notify the seller of cancellation, modification, or limitation of the exemption you have claimed.

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If you need an accommodation under the Americans with Disabilities Act, email taxada@utah.gov, or call 801-297-3811 or TDD 801-297-2020. Please allow three working days for a response.