



BRIGHAM YOUNG UNIVERSITY

Transact Payments Checkout Setup Request

Table with 2 columns and 15 rows for checkout setup request details.

* Continue filling out form on next page: eMarket Items

TREASURY SERVICES TO COMPLETE:

Table with 2 columns: Items to Setup, and a blank column for completion status.





BRIGHAM YOUNG UNIVERSITY

eMarket Items

Table with 9 columns: Item Name, Item Description, GL/Chartblock (OU-A-C), Price, Total Available Inventory, Can customer purchase more than one? If so, max quantity?, Fields (data to collect from customer), Item Image (attach a .jpeg or .png file separately (max size 1.0 MB)), Will this item be shipped out of state and/or be sold to the general public? Includes an example row for 'Club T-Shirt'.

Please return this form to Sabrina Warren, BYU Treasury Services, A-153 ASB, or by email at sabrina_warren@byu.edu.

Email sabrina_warren@byu.edu or call 801-422-4759 with any questions or concerns.